

Water and Sewer Authority
Watertown, CT
Regular Meeting Agenda

Date: Wednesday, March 18, 2026

Time: 7:00 PM

Place: Watertown Town Hall
61 Echo Lake Rd.
Watertown, CT 06795
Planning and Zoning Conference Room

1. Call Meeting to Order
2. Roll Call
3. Minutes
4. Superintendent's Report – February 2026
 - a. Software Update
 - b. Waterbury Billing
 - c. Additional Updates
5. Public Participation – (Read Statement)
6. Correspondence/ Information
7. Old Business
 - a. **BAN/Bond Conversion 2026 – Risk Register (Standing Item)**
Discussion and possible action regarding the 2026 BAN-to-bond conversion, including review and maintenance of the associated risk register as a standing agenda item to support ongoing monitoring, mitigation, and decision-making.
 - b. **Monthly Review of Operational Budgets (Standing Item) – Fund 015 (Sewer) and Fund 017 (Water)**
Review of monthly operating budget performance for the Sewer (Fund 015) and Water (Fund 017) enterprise funds to monitor compliance with the operational budget freeze implemented in January 2026, identify variances, and confirm adherence to spending controls.
 - c. **Update on Ratepayer Communication and Messaging**
Discussion and update on messaging strategies to keep ratepayers informed regarding

potential future rate adjustments, including timing, scope, and coordination of internal and external communications.

d. **Rate-Setting Discussion for 2026 (Standing Item)**

Ongoing discussion regarding the establishment of 2026 rates. This item will remain on the agenda as standing old business while the Authority continues to develop, review, and refine the information necessary to evaluate and, if appropriate, implement a rate increase.

8. New Business

- a. **Discussion and possible action** on ranking Connecticut Department of Public Health – Drinking Water State Revolving Fund (CT DPH DWSRF) Projects and their eligibility ranking.
- b. **Discussion and possible action** on the review of the Water & Sewer Authority Policy Manual and the establishment of a process for its periodic review and update.
- c. **Discussion and possible action** consider appropriating \$1,000,000 from the Special Fund to cover Water & Sewer costs exceeding the originally budgeted amount to ensure all obligations can be paid. The appropriation will be split as such: 75% Sewer, 25% Water
- d. **Discussion and possible action** regarding notice from the City of Waterbury of proposed water rate increases, including an increase in the commodity rate from \$2.65 per CCF to \$3.60 per CCF (plus any applicable additional fees), and an increase in the quarterly meter charge to \$124 per quarter, and consideration of the potential financial and operational impacts to the Watertown Water & Sewer Authority and its ratepayers.
- e. **Discussion and possible action on** setting a Special Meeting in April 2026.

9. Adjournment